

PHOENIX VINTAGE MARKET
Biannual in March & November
Rules & Regulations

Please read the following before confirming your acceptance and paying a vendor fee.

1. Handshake: This application is for a booth rental at PHOENIX VINTAGE MARKET to be held rain or shine. The application and acceptance from the PHOENIX VINTAGE MARKET team constitutes a contract between both parties.
2. Vendor Fee: The vendor will pay a fee for their booth space or Food Truck space. Full amount must be paid 30 days before the day of the event. NO REFUNDS will be issued after the acceptance of the contract by PHOENIX VINTAGE MARKET.
3. Tents (outdoor booths only): Vendors are required to have a tent or an umbrella for shade. VENDORS ARE RESPONSIBLE for ensuring their tent(s) are properly secured. Bring sandbags, heavy duty stakes and shims in order to stabilize your tent, as the ground tends to be uneven and weather can be unpredictable.
4. Booth Placement: Vendor placement will be decided by the PHOENIX VINTAGE MARKET team.
5. F&B: Food or beverage sales from vendors without a food permit are NOT allowed. Food Vendors will be inspected and proper Maricopa County health permits must be on display. If a vendor does not satisfy required Health Department regulations, they will be removed from the event and forfeit all fees paid.
6. Public Assembly Permit: The Fire Marshall will be on site to ensure compliance with all special event permits and policies. They will check all prepared food vendors, fire extinguishers are required for any vendor with open flame, and warming devices for food. Generators & electrical connections will be inspected and other general safety measures, ingress & egress. If a vendor does not satisfy the Fire Department regulations, the vendor will be removed from the event and forfeit all fees paid.
7. Security: Hired security staff and police will be on the premises of PHOENIX VINTAGE MARKET during the entirety of the event. PHOENIX VINTAGE MARKET, the venue, and the City of Phoenix are not responsible for any items that are damaged or stolen.
8. Liability: All vendors are responsible for their own liability insurance. PHOENIX VINTAGE MARKET is not liable for any injury in your booth, or resulting from your goods/services. PHOENIX VINTAGE MARKET is not responsible for theft or damage of any kind.
9. Leave No Trace: Vendors must pick up any garbage around your lot before leaving each evening. Please leave the spot as you found it and take your collected garbage with you. Do not leave any boxes, tent materials, or merchandise behind. PHOENIX VINTAGE MARKET is not responsible for your garbage (large or small) and you are subject to a \$50 fine if you leave any trash behind.
10. Set up & Take down: Unloading and set-up will happen from 6am-9am. When unloading, please unload your vehicle in a timely manner and move your vehicle as soon as you've finished unloading. No vehicles will be allowed to enter the building (except food trucks). Please allow sufficient time to park, check-in, and set up. The vendor agrees to have their booth completely set-up and ready for guests at 9:45am. Take down of the booth will not be allowed until the close of the event at 4:00pm. Please plan accordingly.

Contact: Please contact us with any questions you may have at phxvtg@gmail.com.

11. Vehicles & Trailers: When you've finished setting up, we ask that you park your vehicle and/or trailers in the assigned parking lot for vendors. Retrieving products/restock from your car/trailer is permitted, but driving your vehicle into the event space to unload more merchandise is prohibited.
12. Merchandise Restrictions: PHOENIX VINTAGE MARKET has the right to refuse any merchandise we see unfit for any reason. Sales of liquor, guns, drugs, or sexually explicit items or materials will not be allowed or tolerated. Any booth selling unapproved items will be asked to quit and/or be removed from the event and will forfeit all paid fees.
13. Electricity: Electricity is only available to vendors who require it for their product. This is a daytime event so additional lighting and heaters are not approved for electricity. Vendors must bring their own electrical extension cords. Cords are required to carry larger voltage than the appliance served and must be 3-prong.
14. Kids & Pets: PHOENIX VINTAGE MARKET is pet and kid-friendly. Please do not bring your dog if he/she has the potential to be aggressive towards others.
15. Sales Tax: Vendors are responsible for collection of their own sales tax.
16. Cancellation policy: No vendor fee refunds will be issued for any reason. The market will go on rain or shine.
17. Indemnification: As a vendor at PHOENIX VINTAGE MARKET you agree to indemnify, protect, defend, and hold harmless, the sponsors, proprietors, of the location and all of its associates for any personal injury, loss, or damages of any nature suffered by any persons, vendors, and especially attendees while within the vendors space or caused by the vendor.
18. Transporting Products: PHOENIX VINTAGE MARKET is not responsible for any broken or damaged merchandise. By agreeing to this contract you are in agreement that once you start hauling merchandise bought by the customer from you (the vendor), that PHOENIX VINTAGE MARKET will not pay or be liable for anything that is broken or damaged. You (the vendor) will be responsible for compensation of the broken or damaged goods to the customer.
19. Customer Pickup: Every customer will be responsible for picking up their own items. Every customer and vendor will be responsible for moving their items and for loading it into the customer's vehicle.
20. Right of Refusal: PHOENIX VINTAGE MARKET reserves the right to apply new rules and regulations for the safety and quality of the show.

By submitting payment you agree to these rules.

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